

Student Participant Code of Conduct for Region 6 Players Productions

As a willing participant in this year's production, it is important to understand that by agreeing to be a part of the production, you are agreeing to the following code of conduct and commitments. Together we are striving to build a quality student musical drama program which emphasizes the goals, standards and discipline required by a community theater.

Before auditioning we ask that you review the information below with your parent/guardian and agree to the terms of this contract by completing, signing, and returning the contract page. For parents of children in the lower grades (4-8) we ask that you read this information to them and make the commitment on their behalf.

PLEASE READ the following information regarding auditions, rehearsals, conduct, volunteering and expectations BEFORE completing and signing the contract page.

AUDITIONS:

- ❖ All roles are open to audition. **No roles have been pre-cast.** Specified production personnel will have a say in how roles are cast with the final decision to be made by the artistic director.
- ❖ If you cannot make arrangements to attend one of the scheduled auditions, you cannot be cast for a part in the show.
- ❖ By auditioning, you are agreeing to accept the role for which you are cast and you agree to make the show a top priority.
- ❖ It is not likely that all students auditioning will be selected for roles this year. We will be casting for named roles & some ensemble.
- ❖ **Prior to auditions**, everyone must complete the online audition form. It is available on the *Region 6 Players* website through the Wamogo Homepage, Mrs. Concilio's & Ms. Christopher's webpages OR at <http://region6players.weebly.com>

REHEARSALS:

ATTENDANCE:

Anyone missing a rehearsal for ANY reason must CALL or TEXT the director:

Mrs. Concilio Phone: (860) 459-0257 Email: cconcilio@rsd6.org

- ★ When calling, please leave a message with your name! Do not assume Mrs. Concilio knows who is calling/texting.
- ★ Sending a message through a friend is not acceptable.
- ★ If you are present in school, you will be expected at rehearsal.
- ★ If you are absent from school, you MAY NOT attend rehearsal however, **you must notify Mrs. Concilio of your absence.** We have no way of knowing when you're present/absent from school unless you're in one of our classes.
- ★ If you know in advance of a conflict that will lead to an absence, please let us know as early as possible. This is especially important for those with a lead role as we do attempt to make accommodations and plan rehearsals around known conflicts.
- ★ Simply not showing up is unacceptable. Absences or tardiness are grounds for recasting or dismissal.
- ★ **Students are expected to arrive to rehearsal ten minutes before rehearsal begins** so we may begin & end on time. The rehearsal schedule is available as a Google calendar. There is a link to the calendar on the *Region 6 Players* website.
https://www.google.com/calendar/embed?src=qoi481pi6m8r66b9gqmmt0stjs%40group.calendar.google.com&ctz=America/New_York

ATTIRE: Students should come to each rehearsal dressed in clothes appropriate for dancing (exercise pants, sweats, yoga pants, gym clothes) & sneakers, dance shoes or character shoes. ○ Students should be prepared to dance at any rehearsal. ○ Appropriate attire for school is expected. ○ Shoes must be worn on stage at all times.

SCHEDULE:

The first rehearsal will be: **TUESDAY, SEPTEMBER 4TH 5:30-7:30** beginning with a **MANDATORY PARENT MEETING** & then a **READ THROUGH**.

1. All participants must complete & return the "REGION 6 PLAYERS Contract Page" to Ms. Christopher by 9/4/18.
2. All participants must bring a 3 ring binder for their individual copy of the script (1" is sufficient)

Mandatory Parent/Participant meeting includes: Introduction to production staff, review protocol and policies including Code of Conduct; Introduce cast; Distribute scripts to all cast & crew that have their signed Code of Conduct AND Binder

[NOTE: Cast members may take care of #1 & 2 in advance with Ms. Christopher]

****REHEARSALS ARE PLANNED for Mondays through Thursdays 5:30-7:30; Saturdays 10:00-2:00****

In theatre, arriving 10-15 minutes prior to start time is the norm.

The ability to start promptly will ensure timely dismissals. Rehearsals will be conducted in two-hour increments.

- **Rehearsals will be scheduled up to four nights a week and on Saturdays.** It is essential that players check their scripts & calendars to determine if their presence is required.
- Most players will not need to participate in all 4 rehearsals during the week. Rehearsals will be scheduled according to roles. Some rehearsals will be run by the choreographer & will likely focus on small groups & principals.
- **The rehearsal schedule is subject to change** to compensate for time lost due to school closures & other conflicts.
- **In NOVEMBER rehearsal times & days will be extended.** During the two weeks prior to the show, further extensions will be initiated.
- **SNOW DAYS & weather-related school closures:** When school is closed, all school-sponsored activities are

cancelled (including *Region 6 Players* rehearsals). Within reason, we will attempt to reschedule these rehearsals.

WHO should be where & when they should be there:

- The **STAGE MANAGER** and/or **BOOK MANAGER** must attend all rehearsals.
- The **cast & crew** are expected to be at all required rehearsals unless express authorization is granted by the director to miss a rehearsal. **Absences and/or tardiness are grounds for recasting and/or dismissal.**
- Efforts will be made to avoid conflicts with sports and other educational events.
- **A schedule of scenes** being blocked and/or rehearsed will be provided ahead of time to better assist parents and students in their planning – however, these are subject to change. The schedule is posted on the Google rehearsal calendar and we have found that a weekly email with the schedule has been a helpful communication tool as well as REMIND. At rehearsals, efforts will be made to accommodate large **ensemble** numbers first so they may go home earlier.
- **Leading characters** will be required to attend all rehearsals unless they are not in the scenes being blocked or rehearsed.
- **FULL CAST rehearsals are for everyone.** When we start running the show, all of those rehearsals are full cast.

*****It is the responsibility of the student to read through the scenes in advance to determine if their presence is required.*****

Students must bring to every rehearsal:

- **script** in a binder with their name on it
- a **pencil** to notate blocking and dance notes; notations should be made at all times
- a **water bottle** (*No other food or drink is allowed in the auditorium*)

Student Conduct & Parent Volunteers

- ☐ **There should be absolutely NO POSTINGS related to the production to any social media.** (*We have a Region 6 Players Facebook page and Twitter account to represent the group. You may share or retweet what is posted there. If you have pictures that you would like to have posted, please send to Ms. Christopher via email.*)
- ☐ Commentary that undermines the integrity of the show or is demeaning about ANYONE involved in our production may be grounds for removal from the show.
- ☐ It is expected that students be polite, courteous and respectful to the staff, adult volunteers, and each other. **Remember we are a family! ...Together we can put on a great show!**
- ☐ Students who fail to abide by the *Code of Conduct* are subject to potential recasting or dismissal from the show at the discretion of the director.
- ☐ As a representative of the *Region 6 Players*, we expect our student participants to maintain their grades and behave appropriately in school. Budget your time accordingly to be successful both in school and on the stage. Do not use our rehearsals as an excuse for the mismanagement of your time.
- ☐ For more information regarding probation or suspension from extracurricular activities, please refer to BoE Policy 5114.2

Grades & Academic Probation Notification:

All participants (student cast & crew) must stay in good standing academically. [We will communicate our cast list to elementary schools to determine if there are any eligibility concerns.] For Wamogo students, at the time of (mid-marking period) progress reports, we will review everyone's grades. Anyone with an F will automatically be placed on academic probation. Anyone with a combined average of 73 or below will also be placed on academic probation. The probation period will end at report cards. At that time, anyone on academic probation that has not recovered their grades (to 74 or above) will be removed from the show. Additionally, at the point of report cards, we will again review grades and determine whether anyone will be put on academic probation. The process will repeat with each successive reporting period (every 5 weeks).

Concerns & problems should be directed to any adult production staff member:

- **Director:** Christy Concilio
- **Musical Director:** Becky Borbas
- **Producer:** Robin Christopher
- **Choreographer:** Tabitha St. Germain
- **Costume Coordinator:** Susan Cupo
- **Ticket Coordinator:** Patty Squires
- **Each parent of a cast member (and each cast member)** is strongly encouraged to work on at least one area of the production prior to the actual performance.

Areas in need of assistance are: marketing, costumes, tickets, set construction, set painting, room monitors, cueing, advertising, cast party coordination, silent auction or raffle coordination, and hair & makeup.

All students and volunteers are strongly encouraged to bring in at least one advertisement for our "playbill". The monies collected fund the printing of the programs for the production. IT'S VERY IMPORTANT! If there is limited income from ads, we will be forced to be less generous with the space allotted for bios and headshots to reduce our print costs..

*****PARENTS OF STUDENTS in grades 4-8 are REQUIRED to attend rehearsal with their child.*****

These younger participants require adult supervision. It is beyond the job description of the limited production staff working at any given rehearsal. A few years ago, we attempted to operate with a rehearsal monitor schedule for parents to work cooperatively and lessen the burden on each parent. Overall, we did not feel that it met our expectations with regards to the supervisory needs of the children. So, we reverted to our past practice with everyone responsible for their own child. Parents are encouraged to coordinate with each other. Please remember that the students are there to rehearse, observe, and participate. This is not a "drop off" activity. All cast members must stay in the auditorium for the duration of rehearsal. No cast or crew should be wandering around the building unsupervised. These offenses are grounds for dismissal.

STRIKE:

- Strike will take place immediately following Sunday's performance and all cast members are expected to attend this function unless express authorization is granted by the director.
- Parents/Volunteers should bring drills, hammers & the like to help in the process of deconstructing the set.
- Strike will end when the dressing rooms are cleaned, the auditorium is returned to its pre-show state and the stage is completely cleared.
- A reception for the cast, volunteers, and crew will be held immediately following strike. The Cast Party is organized by a parent-volunteer. Typically, parents are asked to contribute a potluck dish or pay a per person amount to the festivities. The organization of the Cast Party is at the discretion of the parents and not organized by the production team.

Wamogo's CODE of CONDUCT for participation in extracurricular activities



Wamogo High School officials, coaches of athletic teams, advisors and sponsors of student activities believe that students who are selected for the privilege of membership on teams, squads, performing groups, clubs and other school organizations should conduct themselves as responsible representatives of their respective schools. In order to assure this conduct, coaches, advisors and sponsors enforce a Code of Conduct. Members of teams and organizations who fail to abide by the Code of Conduct are subject to disciplinary action. Furthermore, members of teams and organizations must always serve as exemplars of high moral character and must demonstrate appropriate academic commitment, which is expected from all students. As recognized representatives of Wamogo Regional High School, members are expected to exhibit appropriate behavior during the season, in uniform or out of uniform, on campus or off campus.

Section A – Objectives of School Sponsored Extracurricular Programs

1. The student participant learns the value of teamwork, self-discipline, development of a strong work ethic and personal sacrifice. Contribution to the team/club is more important than personal goals or individual achievement.
2. The student participant learns to work cooperatively while developing self-control, honesty and an abiding respect for others.
3. The student participant learns to appreciate the skills and abilities of other team/club members as well as their opponents.
4. The student participant learns to be a good winner as well as a gracious loser in defeat. Sportsmanship is an important value that is a major objective for all.

Section B – Extracurricular Activities and Education

1. Regional School District #6 has as a primary goal the academic education of all students. Therefore, each coach and advisor has the obligation to encourage students to perform within reasonable academic standards.
 - a. To be eligible to participate in any school sponsored extracurricular activity a student must have received credit toward graduation at the close of the school year preceding the activity in at least four Carnegie Units of work or its equivalent for which he or she has not previously received credit.
 - b. A student cannot at any time represent a school unless taking at least four Carnegie Units of work or its equivalent. During the school year a student must have received a passing mark in at least 4 (quarter) Carnegie Units of work or its equivalent at the end of the regular marking period next preceding the extracurricular activity. Student eligibility will be determined for all students on the date that report cards are distributed.
 - c. All student participants in school sponsored extracurricular activities must maintain at least a 73% grade average. A student whose average is not at least 73% will be permitted to participate on a probationary status until progress reports or report cards are issued (whichever comes first). At the end of the probationary period, in order for the student to become eligible again, he/she must have attained a grade average of 73% or better. In addition, otherwise eligible students are automatically put on probation if they have an F in any subject.

Section C – Participation Rules

1. All student use of tobacco products, alcoholic beverages, anabolic steroids, or possession or use of non-prescribed controlled substances or paraphernalia will not be tolerated, and the violator will be subject to immediate removal from the team/club. Student participants are prohibited from hosting/attending a party that involves alcohol, drugs, marijuana or other controlled substances. If a student attends a party and finds this activity to be taking place, they should make arrangements to leave immediately.
2. Internet – there shall be no internet/digital reference (written or pictorial) to use of illegal substances on websites such as: YouTube; Facebook; Twitter; Instagram; Tumblr.

Section D – Behavioral Expectations

1. Each coach, advisor or sponsor has the prerogative to establish additional rules pertaining to the activity supervised. These rules may include attendance at practices/meetings, curfew, dress and general conduct of participants during practices, meetings, contests and trips. Rules set by the individual coach, advisor or sponsor must be in writing and approved by the Athletic Director and/or school principal and be communicated to the student participants before the activity begins.
2. Students suspended from school by administration will not be allowed to participate in activities or athletics while they are on suspension.
3. Rule enforcement will be consistent and immediate. School officials are not expected to police off-campus, non-school activities unless the violation has brought public attention, is sufficiently severe enough to bring discredit to either school organization, and is clearly proven.
4. Athletic coaches, advisors and sponsors will not tolerate and strictly prohibit student participants engaging in any type of “initiation ceremony” or hazing other participants at any time.

Section E – Resolving Team/Club Related Issues

1. Encourage your student participant to solve his or her own problems first either by talking to the coach/advisor or enlisting the help of a team member with seniority.
2. Call or email the coach/advisor to set up an appointment.
3. Do not attempt to confront a coach/advisor before or after a contest. These can be emotional times for the parent and the coach/advisor.

If meeting with the coach/advisor did not provide a satisfactory resolution:

1. Call and set up an appointment with the Athletic Director or school principal to discuss the situation.
2. At this meeting the appropriate next step can be determined.

Your signature indicates you have read, understand and agree to abide by the intent and conditions of this Code of Conduct.

*****REGION 6 PLAYERS participants**

need only complete and return the Region 6 Players Contract Page***

REGION 6 PLAYERS Contract Page

Please complete the portion below and return this page in its entirety

to Ms. Christopher no later than Tuesday, September 4th, 2018.

- I have received a copy and read through Wamogo's CODE of CONDUCT for participation in extracurricular activities. My signature on this document indicates that I understand and agree to abide by the intent and conditions of the Wamogo Code of Conduct.
- I read through, understand and agree to abide by the expectations outlined in the "Student Participant Code of Conduct for Region 6 Players Productions" to the best of my ability for the 2018 school year.
- I understand that I am auditioning for a role in the upcoming production of *The Wizard of Oz* to be presented on **Friday, December 7th at 7:00, Saturday, December 8th at 2:00 AND 7:00, and Sunday, December 9th at 2:00.**
- I agree to make this production a TOP PRIORITY from **September through December 9th, 2018.**

Student Name: _____

Student Signature: _____

Student Phone Number: _____

Parent Name: _____

Parent Signature: _____

Parent Phone Number: _____

Student and Parent Volunteer interests:

To the parents of student participants in grades 4-8; Please note any conflicts that you have which directly impact your availability to stay with your child during rehearsals:

***Please make a note of other adults that you willingly share childcare responsibility with during rehearsals.
